



Centre Appeals Policy

Policy	Centre Appeals Policy
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1. Introduction

Reviews of Results and Appeals allow candidates the opportunity to ensure that the marking and moderation processes carried out by Beyond Horizons Academy and NCC Education for a particular assessment were followed correctly. Review of Results and Appeals allow candidates to ensure that the result issued to them is fully justified including any scaling and/or special consideration decisions, and/or Academic Misconduct penalties.

2. Scope and ground for appeals

Beyond Horizons Academy's Review of Results and Appeals Policy relates to marking and moderation procedures and their application only, and not matters of academic judgement.

Appropriate grounds for appeal include the belief that documented processes have not been followed correctly, an error occurred during the calculation of marks, and/or that a special consideration or academic misconduct penalty has been incorrectly applied.

Where a Review of Results or Appeal reveals that the original result awarded to a candidate is higher than justified by their work, the grade awarded may be lowered. Where a Review of Results or Appeal raises doubt over the marks awarded to any number of further candidates, this will be investigated fully in order to ensure that the marks issued to all candidates are correct.

3. Process

1. Students wishing to request a Review of Results or lodge an appeal should complete the "Appeals Request Form", available at the main office or on the Beyond Horizons Academy website.
2. The completed form should be submitted to the Examination Coordinator within 10 working days of receiving the results.
3. Upon receipt of the form, the Examination Coordinator will review the appeal and may consult with relevant staff members or moderators.
4. The student will receive a written response detailing the outcome of the review or appeal within 20 working days of submitting the request.
5. If the student is not satisfied with the outcome, they may escalate the appeal to the Head of Academics, who will conduct a further review and provide a final decision.

4. Further Information

For further information, please consult NCC Education's Review of Results and Appeals Policy (which can be found at <http://www.nccedu.com/policies--advice/policies-and-procedures>) or contact the Examination Coordinator at Beyond Horizons Academy.