



Policy	Admissions Policy
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1. Admission Policy

Beyond Horizons Academy has set entry requirements for most of its courses but also deals with each application case by case. Applicants under 18 will not be accepted. Applications are accepted via post, email, the website or in person. All students must complete an application form and submit all the necessary documentation required by the entry requirements.

All applicants requiring visas must submit their Passport Copy and Proof of Payment for the minimum of 30% of their total fee costs in order to receive their Letter of Acceptance.

2. Acceptance documents

Beyond Horizons Academy issues offer letters to students who have been accepted onto courses. Students must carefully read these documents and can contact Beyond Horizons Academy if they have any questions. Students must (if applicable) complete and return the Offer Acceptance and pay their 30% in order to secure their place at Beyond Horizons Academy.

3. Refusal

Beyond Horizons Academy may refuse to accept a student if we feel that we cannot meet the needs of the student for any number of reasons.

The Institution may refuse any student that we believe we cannot meet the academic needs of. This may be due to the courses in the Institution, or the nature of the students' individual goals. Beyond Horizons Academy may refuse acceptance to any student, regardless of an acceptance letter, if the students' true level does not match the requirements of the course.

The Institution may refuse to accept a student, without reservation, if there is a suspicion that there is any risk that the student will not comply with the requirements of their visa status or pose a risk to the integrity of the UK Border in line with our HTS procedures. The Institution may refuse an application, without reservation, if there is a suspicion that documents presented to support a visa application are not genuine.

Beyond Horizons Academy may also refuse a student on medical grounds, or if for any reason Beyond Horizons Academy does not believe that the school can safely or adequately take care of that student. If a student does not declare a medical condition or falsifies their medical information, Beyond Horizons Academy reserves the right to refuse that student upon discovery. This is for the safety of the student themselves, staff and other students. If a medical issue occurs between the student accepting their place at Beyond Horizons Academy and starting their course, Beyond Horizons Academy will evaluate this on a case-by-case basis in line with our Deposits, Fees, Cancellation and Refund Policy.

4. Sponsorship

All sponsored students are required to send their Proof of Sponsorship and/or Financial Guarantee before any acceptance will be considered. This letter must state that the student will attend Beyond Horizons Academy. Letters addressed to other institutions

will not be accepted. Students who are sponsored must follow the rules of their sponsorship agreement.

5. Placement

NCC Education courses provided by Beyond Horizons Academy require either an IELTS certificate of 5.0 (with no skill less than 4.5) within the last 2 years or passing the internal Beyond Horizons Academy and NCC Education English Language exam. Students may be required to take the exam again once they arrive if there is any suspicion that this is not a true reflection of their level.

Beyond Horizons Academy also conducts a 'Quick Placement Test', Reading Test and Writing test online to determine the academic level of the student at initial application.

We cannot accept certificates other than those from official exam boards dated within the last 12 months as evidence of language ability. The original document must be produced. The student will still need to complete the placement tests, and this previous test result will be taken into consideration.

6. Student Visas

Beyond Horizons Academy complies with all the Immigration Rules of the UK.

The Institution will require visa national students to provide proof of their legal right to stay in the UK. The Institution will keep a copy of the visa or the permit.

In the event of a visa refusal, the Institution will require written proof of the refusal. No refund will be issued. Please see the Deposits, Fees, Cancellation and Refund Policy for more information.

Students are responsible for obtaining their own visas. The Institution is not able to give information or advice in obtaining or extending a visa. Beyond Horizons Academy can only provide assistance in obtaining a Short-term Study visa. Any application for another type of UK visa will be rejected and we will report you to UKVI if we have any suspicions about the type of visa you have applied for.

A student who needs a UK visa is subject to UK immigration laws. We will report any problems and issues if we think it is breaking the rules of your visa.

A study visa is issued on condition of satisfactory course attendance.

Poor attendance shall be reported to the UKVI (please see Student Attendance Policy for further details).

10 consecutive days of unexplained absence from lessons must result in expulsion from the course. The Institution is obliged to report such absence to the UKVI.

Course withdrawal for reasons outside the control of the Institution involves an automatic revoking of the study visa. We will report to UKVI any students who are on visas that withdraw from our courses. You are strongly advised to organise medical and cancellation/curtailment insurance before travel.